

**ROCK METROPOLITAN DISTRICT
ORGANIZATIONAL MEETING**

Thursday, July 14, 2022 at 11:00 a.m. via Teleconference

Ben Both, Director	Term to May 2025
Timothy Westbrook, Director	Term to May 2025
Jonathan Adkins, Director	Term to May 2025
Erik Isaacson, Director	Term to May 2023
Pat Rice, Director	Term to May 2023

This meeting will be held via Zoom and may be joined using the following link or call-in information:

<https://us06web.zoom.us/j/87429962431?pwd=MnRDRUNVUXZxdVZJbkU4VHJTN3hTdDZ09>

Call-in Number: 720-707-2699

Meeting ID: 874 2996 2431

Passcode: 324434

NOTICE OF ORGANIZATIONAL MEETING AND AGENDA

1. Call to Order
2. Declaration of Quorum/Director Conflict of Interest Disclosures
3. Consider Election of Officers; President, Secretary, Treasurer
4. Approval of Agenda
5. Public Comment – Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes per person.
6. Consent Agenda –The items listed below are a group of items to be acted on with a single motion and vote by the Board. An item may be removed from the consent agenda to the regular agenda, by any Board member. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.
 - a. Ratification of Special District Disclosure Notices Pursuant to § 32-1-809, C.R.S.
 - b. Ratification of Special District Disclosure Notices Pursuant to § 32-1-104.8, C.R.S.
 - c. Approval of Resolution Designating the District’s 24-Hour Posting Location
 - d. Approval of Resolution Adopting the Colorado Special District Records Retention Schedule
 - e. Adoption of Public Records Request Policy
 - f. Approval of Resolutions Adopting Personal Data Privacy Policy
 - g. Approval of Resolution Adopting an Electronic Signature Policy
 - h. Adoption of Resolution Providing for the Defense and Indemnification of Directors and Employees of the Districts
 - i. Approval of Special District Disclosure Pursuant to Service Plan
7. Legal Matters
 - a. Discuss and Consider Adoption of 2022 Annual Administrative Resolution
 - b. Insurance & Liability

- i. Discuss Director Liability Issues and Memorandum Re: Crime Coverage, Fidelity Bonds and Designated Agent Endorsements
 - ii. Discuss Insurance Requirements (public official's liability, general liability, workers' compensation, comprehensive crime) and Consider Adoption of Resolution Approving an IGA with the Colorado Special Districts Property and Liability Pool and Authorize Membership in the Special District Association
 - iii. Consider Approval of Agency Services Agreement with T. Charles Wilson Insurance Services
 - c. Engagement of Consultants
 - i. Consider Approval of Engagement Letters with White Bear Ankele Tanaka & Waldron for Legal Services
 - ii. Consider Approval of Engagement Letter with _____ for Accounting Services
 - iii. Consider Approval of Contract with Heatherly Creative, LLC for Website Design Services
 - e. Consider Approval of Funding and Reimbursement Agreement (Operations and Maintenance) with Toll Southwest, LLC
 - f. Other Legal Matters
- 8. Financial Matters
 - a. Consider Approval of Execution of (1) Form SS-4 Application for Federal Employer Identification Number; (2) Application for Colorado Sales Tax Exemption Number; and (3) Application for Assignment of PDPA Numbers
 - b. Discuss and Consider Establishment of Bank Accounts and Authorize Signers on the Accounts (with all checks requiring two signatures)
 - c. Public Hearing on 2022 Budget
 - i. Consider Approval of Resolution Adopting the 2022 Budget
 - d. Other Financial Matters
- 9. Other Business
- 10. Adjourn